



NEATEHUB/HR/ASRLM/Rectt/2026-27/01

Date:19.06.2026

North East Agriculture Technology Entrepreneurs Hub (NEATEHUB), a section 8 company under Assam Agricultural University, Jorhat is inviting applications for Project Lead (Part-time) to implement the Phase -II of a three-year rural enterprise incubation program under the Assam State Rural Livelihoods Mission (ASRLM).

In this program, NEATEHUB will incubate up to 250 rural enterprises across Assam, focusing on innovation, enterprise scaling, market access, and long-term income generation in rural areas.

Terms and conditions of the appointment:

- a. The nature of appointment is contractual and co-terminus with the project.
- b. The appointment will be initially for a period of one year with a probation period of three months. Further extension will be based on review and assessment of performance.
- c. The positions will require field travel extensively and expenses for travel will be paid separately.
- d. The joining date will be decided based on the confirmation from the funding agency. Candidates who can join at a short notice are preferred. Shortlisted candidates should be prepared to attend personal interview (PI) at a short notice in Assam Agricultural University, Jorhat. The interviews are scheduled to take place in the last week of Jan 2026. (Helpdesk: aau.incubator@gmail.com)

Details of the interview:

Interview date: 29th June, 2026

Venue: NEATEHUB Office, 2nd Floor (Economics Building), Assam Agricultural University, Jorhat

Registration time: 9:30 AM - 10:30 AM

Note:

1. Please do not send your CV to the email IDs. Registration will happen only on the date and time mentioned. Registration after 10:30 AM will not be considered under any circumstances.
2. Please carry your documents (education and job certificates, Aadhaar Card and other relevant certificates for the interview). The certificates will be scanned for judging the candidature.





Walk-in Interview for Project Lead (Part-Time)

Project Lead (Part-Time)

Experience Requirements

- Minimum **15 years of experience** in setting up and/or managing a manufacturing business in the **food processing or handicrafts sector**.
- Must have served in a leadership role with responsibility for the **Profit & Loss (P&L)** of the business unit.
- Strong expertise in overall business operations, particularly:
 - Sales and marketing
 - Financial management and business accounts
 - Enterprise growth and scaling
- Extensive industry network and stakeholder connections.

Key Responsibilities

- Provide strategic direction and overall guidance to the project team.
- Support enterprise incubation and business development initiatives.
- Interface with Government departments, industry experts, investors, and other key stakeholders.
- Facilitate partnerships, market linkages, and business expansion opportunities.
- Mentor and guide incubated enterprises towards sustainable growth.

Educational Qualification

Candidates should possess any of the following:

- Post-Graduation in:
 - Business Management
 - Development Studies
 - Rural Management
 - Economics
 - Accounts
 - Related disciplines





OR

- Professional qualifications such as:
 - Chartered Accountant (CA)
 - ICWA/CMA
 - Equivalent professional credentials

Annual Emoluments

₹10,00,000 per year (Consolidated)

Walk-In Interview Schedule

Date: 29th June 2026 (Monday)

Registration Time: 09.30 AM – 10.30 AM

Interview Venue:

North East Agriculture Technology Entrepreneurs Hub (NEATEHUB),
2nd Floor, Old Dean Building, Assam Agricultural University, Jorhat-13

Documents Required

Candidates are requested to bring:

- Updated Resume/CV
- Original Educational Certificates
- Experience Certificates
- Government-issued Photo Identity Proof
- Self-attested photocopies of all relevant documents

Partha Borthakur
Chief Operating Officer (COO)
Foundation of AIC AAU Incubator, AAU, Jorhat-13

